

## **Privacy policy**

This is the privacy policy for the Bible Society of South Africa (BSSA), a non-profit company, applicable to all our websites, mobile sites and apps, and any other technology or services used for interaction with us.

The BSSA has the right to modify this policy at any time. The amended policy shall take effect from the moment it is published on [www.biblesociety.co.za](http://www.biblesociety.co.za).

This privacy policy explains how we collect your personal information on the site and how we protect such data. By using any part of this website you agree that you have read and understand the privacy policy and give consent to the use of your personal data set out by the BSSA.

This privacy policy applies only to information collected by the site. The policy is not applicable in the following instances: (1) information revealed or posted in any public forum that may be or in the future become available on the site (eg message boards or blogs), (2) information that is available in the public domain, no action or fault of the BSSA, or (3) information that the BSSA receives from any third party reasonably known to have a legal right to transmit such information and under no obligation to keep such information confidential. We are also not responsible for the privacy practices of web sites that are operated or owned by third parties.

### **What is personal information?**

Personal information covers any data that enables us to identify you as an individual. This information could include, name, address, telephone number, e-mail address, credit card or banking details (submitted when making a donation).

### **How do we use the information we collect and receive?**

We will not rent, sell or make available our donor names to any other organisation. All information, relating to your contributions, is held in the strictest confidence. We protect your personal information and adhere to all legislative requirements with respect to protecting your privacy.

The BSSA takes all reasonable steps to ensure appropriate security of the systems in which personal information is stored. We do our best to ensure that personal data is only accessible to persons who are entitled to it in the course of their duties, and that we use the personal data only for the purposes for which they were obtained.

Your name, address, and other information you provide, will be used to keep you informed and updated on the activities of the BSSA, including fundraising programmes, services, special events, needs, and opportunities to give. If at any time you wish to receive less mail or be removed from any of our communications, simply contact us at [biblia@biblesociety.co.za](mailto:biblia@biblesociety.co.za) and we will gladly accommodate your request.

**How do we use your financial information and keep it secure?**

In order to process financial transactions, we may need your bank or credit card details.

All credit card payments are processed by PayU, via a secure server.

PayU's User Agreement: <https://payu.co.za/legal/payu-user-agreement-updated>

**How to contact us**

To notify us of a change to your name, address or e-mail details, please e-mail [biblia@biblesociety.co.za](mailto:biblia@biblesociety.co.za), or write to us at the address below, or telephone us on +27 (0)21 910 8777. Please keep us informed of changes so we can stay in touch.

Bible Society of South Africa, P O Box 5500, Tyger Valley, 7536

Company registration number 2008/007505/08

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